

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
March 15, 2011**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:03 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 3, Henrico, Virginia.

MEMBERS PRESENT: Judith E. Piersall, R.N., B.S.N., Chairperson
Florence Jones-Clarke, R.N., M.S.

STAFF PRESENT: Paula B. Saxby, R.N., Ph.D., Deputy Executive Director
Tomeka Dowling, R.N., M.S., Nursing Education Consultant
Laura L. Mueller, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

Application/Provisional Phase Site Visit

South Central Area Health Education - Practical Nursing Education program, Hurt

Mary Williamson, RN, BSN, Program Director, Regina Kennedy, Executive Director, and Andrea Johnson, Practical Nursing Instructor were in attendance.

At 9:19 a.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of South Central Area Health Education Practical Nursing Education Program in Hurt. Additionally, she moved that Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:28 a.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend acceptance of the site visit report as information and grant provisional approval for admission of 15-20 students maximum.

Continued Approval Survey Visit

Radford University - Baccalaureate Degree Nursing Education program, Radford and Roanoke

Kimberly Carter, RN, PhD, Program Director was in attendance.

At 10:27 a.m., Ms. Jones-Clarke moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Radford University Baccalaureate Degree Nursing Education Program in Radford and Roanoke. Additionally, she moved that Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:47 a.m.

Ms. Jones-Clarke moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend granting continued approval pending receipt of the following required information is submitted within sixty (60) days:

1. A Successful site visit of the Roanoke campus;
2. A new program code for the Roanoke campus provided by the National Council of State Boards of Nursing (NCSBN) to be used by future graduates from the Roanoke campus beginning in 2011; and
3. A copy of the job description of the program coordinator for the Roanoke Campus.

Curriculum Change

Lord Fairfax Community College - Practical Nursing Education program, Middletown

Action: Recommend continued full approval and accept the curriculum change as information.

Curriculum Change

Rappahannock Community College - Associate Degree Nursing
Education program, Warsaw

Action: Recommend continued provisional approval and accept the curriculum change as information.

NCLEX Survey Visit Request

Lee County Career and Technical School - Practical Nursing Education
program, Ben Hur

Action: Recommend:

1. Change program status from full approval to conditional approval
18VAC90-20-151.B;
2. Provide NCLEX Success Plan within thirty (30) days; and
3. NCLEX survey visit **18VAC90-20-151.B.**

NCLEX Survey Visit Request

Medical Careers Institute - Associate Degree Nursing Education program,
Newport News

Action: Recommend:

1. Change program status from full approval to conditional approval
18VAC90-20-151.B;
2. Provide NCLEX Success Plan within thirty (30) days; and
3. NCLEX survey visit **18VAC90-20-151.B.**

NCLEX Survey Visit Request

Paul D. Camp Community College - Associate Degree Nursing Education
program, Franklin

Action: Recommend:

1. Change program status from full approval to conditional approval
18VAC90-20-151.B;
2. Provide NCLEX Success Plan within thirty (30) days; and
3. NCLEX survey visit **18VAC90-20-151.B.**

NCLEX Survey Visit Request

Wise County Vocational Technical School – Practical Nursing Education
program, Big Stone Gap

Action: Recommend:

1. Change program status from full approval to conditional approval
18VAC90-20-151.B;

2. Provide NCLEX Success Plan within thirty (30) days; and
3. NCLEX survey visit **18VAC90-20-151.B.**

Notification of Intent to Close a Nursing Education Program

Eastern View High School/Germanna Community College – Practical Nursing Education program, Culpepper

Action: Recommend to accept the notification to close as information and transfer the remaining students to the program at Germanna Community College effective January 1, 2011.

Notification of Intent to Close a Nursing Education Program

Germanna Community College - Hybrid Associate Degree Nursing Education program, Locust Grove

Action: Recommend to accept notification to close as information and close the Hybrid LPN to ADN program immediately.

Program Change

John Tyler Community College – Hybrid Associate Degree Nursing Education program, Midlothian

Action: Recommend continuing this program on provisional approval and accepting as information and grant permission to reallocate their students from 20 to 30 students for the Hybrid program and 60 to 50 students for the traditional program.

Program/Location Change Site Visit

Eastern View High School/Germanna Community College – Practical Nursing Education program, Culpeper

Action: Recommend to accept letter as information and approve the use of the skills lab and classroom at the Eastern View High School in Culpeper.

Programs on Conditional Approval with Pass Rates Below 80%

The following programs will be considered at the May 10, 2011 Education Informal Conference Committee meeting:

Eastern Shore Community College-Practical Nursing Education program, Melfa
Hampton University-Baccalaureate Degree Nursing Education program, Hampton
Mountain Empire Community College-Practical Nursing Education program, Big Stone Gap

New Horizons Regional Medical Center-Practical Nursing Education program, Hampton
Richmond School of Health and Technology (RSHT)-Practical Nursing Education program, Richmond
Skyline College-Practical Nursing Education program, Roanoke
Southwest Virginia Community College-Practical Nursing Education program, Richlands
Ultimate Health Sciences-Practical Nursing Education program, Falls Church
Virginia School of Nursing and Medical Institute-Practical Nursing Education program, Springfield

Quarterly Reports Meeting All Requirements

The following programs have submitted quarterly reports that meet the requirements of the Virginia Board of Nursing:

Asher Comprehensive Training Center – Practical Nursing Education program, Richmond
Centura College Beta Tech West – Practical Nursing Education program, Richmond
Dabney S. Lancaster Community College, Practical Nursing Education program, Clifton Forge
Danville Community College – Associate Degree Nursing Education, Danville
Everest College – Associate Degree Nursing Education program, McLean
Fortis College – Associate Degree and Practical Nursing Education programs, Richmond
Global Health Nurse Training Services – Practical Nursing Education program, Alexandria
John Tyler Community College - Hybrid Associate Degree Nursing Education program, Midlothian
Medical Learning Center – Practical Nursing Education program, Arlington
Rappahannock Community College – Associate Degree Nursing Education program, Glenss
Saint Michael College of Allied Health – Associate Degree Nursing Education program, Alexandria
South University – Baccalaureate Degree Nursing Education program, Glen Allen
Southside Virginia Community College, South Boston campus – Associate Degree Nursing Education program, Alberta
Stratford University – Baccalaureate Degree Nursing Education program, Falls Church
Star Institute – Practical Nursing Education program, Fairfax
The University of Virginia's College at Wise- Baccalaureate Degree Nursing Education program, Wise

Action: Recommend:

1. Accept the quarterly report as information; and
2. The next quarterly report is due Monday, April 4, 2011.

Discuss programs that have been on provisional approval for an extended period of time

Action: Recommend the following programs continue on provisional approval until a survey visit will be conducted based on their pattern of low NCLEX scores:

- Centura College-West, Practical Nursing Education program, Richmond
- Lord Fairfax Community College, Associate Degree Nursing Education program, Fauquier campus.
- The University of Virginia's at Wise, Baccalaureate Degree Nursing Education program, Wise

And continue the following program on provisional approval pending receipt of NCLEX results for 2011:

- Rappahannock Community College, Associate Degree Nursing Education program, Warsaw

Application to Establish a Nurse Aide Education Program

America School of Nursing and Allied Health, Woodbridge

Action: Recommend approval of the application to establish a nurse aide education program at America School of Nursing and Allied Health in Woodbridge.

Application to Establish a Nurse Aide Education Program

Golden Living Center Alleghany, Clifton Forge

Action: Recommend approval of the application to establish a nurse aide education program at Golden Living Center Alleghany in Clifton Forge

Application to Establish a Nurse Aide Education Program

Salvation Educational Services, Alexandria

Action: Recommend approval of the application to establish a nurse aide education program at Salvation Educational Services in Alexandria pending receipt of the following:

1. Evidence of a business license to operate a school at the Alexandria location;
2. Add the name of the school on each page of the skills checklist; and
3. Add a signature line for the instructor and student at the end of the skills checklist.

Program Evaluation Report - Programs meeting all regulations

Action: Recommend continued approval of the following nurse aide education programs:

Christiansburg High School, Christiansburg
Fast Track Health Care Education, Salem
Park View High School, South Hill

On-Site Review Reports – Nurse Aide Programs Meeting All Regulations

Colonial Heights High School, Colonial Heights

Action: Recommend to grant continued approval and accept the report as information.

On-Site Review Reports – Nurse Aide Programs Meeting All Regulations

Action: Recommend continued approval of the following nurse aide education programs:

Giles County Technical Center, Pearisburg
Greene County Technical Education Center, Stanardsville
Louisa County High School-Adult Nurse Aide Education program, Mineral
Lucy Corr Village, Chesterfield
Orange County High School, Orange
Spotsylvania Career and Technical Center, Spotsylvania

Meeting adjourned at 11:53 a.m.

Meeting reconvened at 12:14 p.m.

Draft Board Approved Nurse Aide Education Program Curriculum

Action: Defer any further action until the May 10, 2011 Education Informal Conference Committee meeting.

Meeting adjourned at 1:13 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Tomeka Dowling, R.N. M.S.
Nursing Education Consultant